

CHECK VOLUNTEER WHITEBOARD FOR ANY CHANGES

- Feed horses according to feed chart/instructions
 - Sonny, Panic, and Apollo come in to get fed in the evening, <u>DO NOT turn out for the night</u>. Turn them out in the morning with the assigned horses
 - Panic can go out in the back lot behind the barn.
 - Lacey needs to come-in in the morning before feeding (unless otherwise stated on whiteboard) and let out in the evening before feeding. Make sure her stall is clean and water buckets full
 - When feeding outdoors:
 - Apache, Cricket and Rose need to have the BIG rocks in the feed trays to slow them down when eating
- Fill water buckets: check to make sure buckets are full before putting a horse in the stall
- Fill field water troughs (if they have algae dump/scrub/refill)
 - DO NOT MOVE! (They are positioned to have the max amount of water in them)
- <u>DO NOT GO IN THE STALL WITH SONNY UNDER NO</u>
 <u>CIRCUMSTANCE</u> (if something is wrong call Amber right away)
 - Make sure all buckets and his stall is clean before bringing him in. In the morning if his bucket needs to be filled use

the indoor hose (black with yellow stripe) to fill it from the stall beside him

- If you notice Feed/Hay levels are low TEXT AMBER!! (number is in the feed room on a small whiteboard
- If something looks like it needs to be done, do it, or TEXT Amber
- If something looks like it needs to be fixed, TEXT Amber
- If you are unable to locate something, call/text Amber or Melissa

- o Give a half a flake of hay BEFORE grain
 - Feed Sonny FIRST (oats)
- Muck stalls (if horses are in the stall you can muck around most of them and they won't bother you or shuffle to an empty stall)
- DO NOT go into Sonny's stall with him. Wait until he is out to clean his stall
- Let out any horses that are in after feeding, unless otherwise stated on whiteboard
- Fresh shavings only if it NEEDS it
 - Stalls don't need to be scraped to the bottom every time!!!
 - DO NOT USE SHOVEL TO MUCK!!!
- o There is a drop light that you can use if the stall is too dark

- o Pull appropriate horses before feeding.
- Do not give them any hay. They have been in the field with hay and grass all day and do not need it.
- FEED SONNY FIRST (oats)
- No Mucking Needed: UNLESS the horses have been in during the day
 - There is a drop light that you can use if the stall is too dark
- Sweep out the feed room after feeding
- Rake hallway, but do not remove the dirt. Use the red muck rake to pick up any hay and push the dirt back against the stall walls.
- See first three chores no need to scrub troughs/buckets
- Take out trash if trash cans are full or near full

- Pull Feed Buckets/Trays from fields (if they are out)
- Water Buckets/Troughs are FULL
- All Gates are Secured
- Stall doors secured properly
- Halters Hanging up
- o Trash picked up & if full take out
- Grooming Tools put away neatly
- Rakes/Shovels/Picks Put away
- Large Indoor Hose Rolled Up (Black w/Yellow Stripe)
- Fan in the Back of the Barn is UNPLUGGED!!
- Lights Off
- Doors Closed & Secured & Gate Locked!